

**BOARD OF SELECTMEN MEETING  
MONDAY, FEBRUARY 23, 2015  
7:00PM AT TOWN OFFICE BUILDING  
240 SPRINGFIELD STREET, WILBRAHAM, MA  
MINUTES**

**PRESENT:** Chairman Robert W. Russell (presiding); Selectmen Robert J. Boilard and Susan C. Bunnell, Interim Town Administrator Thomas Sullivan, and Candace Ouillette Gaumond, Administrative Assistant to the TA/BOS.

**PLEDGE OF ALLEGIANCE**

Chairman Russell opened the meeting and asked all to join him in saying the Pledge of Allegiance.

**APPOINTMENTS WITH THE BOARD**

Wilbraham Children's Museum Town Wide Tag Sale

1. Request for a Review of Outdoor Event
2. Approval of Use of Public Property (Town Hall Parking Lot/Children's Museum Property)
3. Approval of Banner/Sign Request

Colleen Mumper, President, and Lisa Chapline, member, of the Wilbraham Children's Museum joined the Selectmen for a discussion about the group's proposed Town Wide Tag Sale. Ms. Mumper informed that there seemed to be an interest in the community to have a Town Wide Tag Sale; similar to the one held a couple of years ago. However, there was no one to organize the event on a continual basis. Ms. Mumper thought this would be a great idea for the Wilbraham Children's Museum to organize the Town Wide Tag Sale as a fundraising event for the Museum. She explained that the Children's Museum is in a deficit and the building is requiring repairs. A Town Wide Tag Sale fundraiser could help the group raise the much needed monies to repair the building. Ms. Chapline explained how she came up with the idea to do the Town Wide Tag Sale. She felt that it would fulfill a need in the community as well as help out the Wilbraham Children's Museum. The Town Wide Tag Sale would be part of an effort to have the Children's Museum remain self sufficient. She further explained her vision of the event, which would incorporate other community organizations and groups providing information to the community about what is offered in Wilbraham. As a new mom and recent volunteer, she was unaware of other organizations in Town. For this reason, she wants to help spread awareness to others in the community. She would also like to increase the traffic for the Town Wide Tag Sale and sees the inclusion of other community groups as vehicle to do so. She mentioned that she outreached to the Police and Fire Departments. The Wilbraham Police Department offered to have the safety officer available the day of the Town Wide Tag Sale to provide car seat safety checks at the Children's Museum. The Garden Club will also hold its plant sale at the Children's Museum the day of its Town Wide Tag Sale.

Chairman Russell asked if there were any questions. Selectman Bunnell suggested including the Vision Task Force in the event. Selectman Boilard inquired if the Vision Task Force was still active. Selectman Bunnell stated yes. She suggested that Ms. Mumper and Ms. Chapline contact Tracey Plantier, member of the Vision Task Force. It was noted that the event will occur a few days before Town Meeting. Selectman Boilard asked for clarification about how the event would work. Ms. Chapline explained that residents can have an individual tag sale at their house for a fee of \$12, a multi-family residence fee is \$25 and the fee for businesses is \$40. The fee will allow residents and business to be featured on the Town Wide Tag Sale map, which the Children's Museum will be selling. She mentioned several businesses who are interested in participating. On the same day, Wilbraham Children's Museum members would pay a \$12 registration fee to participate in the tag sale being held on the Wilbraham Children's Museum property. Ms. Mumper shared that the Wilbraham Children's Museum only has forty members. She further added that the Museum is a good steward to the neighbors and would be cognizant of parking situations. Ms. Mumper provided further detail about the event. Overall, she implied it's an opportunity to get the community together and highlight what the Town has to offer. Ms. Chapline informed that the group would be selling the map that features the tag sale locations at Town Hall property and at the Museum, as a back up location, the day of the Town Wide Tag Sale.

Chairman Russell inquired how the group would promote the event. Ms. Chapline responded that advertisement of the event would be through the local newspapers, social media, the Children's Museum website and Television Stations, such as WGGB. Ms. Mumper mentioned again that the Museum is housed in an aging building that needs a lot more work. It is the group's hope to make the Town Wide Tag Sale an annual event in Wilbraham. Chairman

Russell asked if there were any more questions. None were offered. He then suggested that Administrative Assistant Gaumond assist Ms. Chapline to get in touch with the Department of Public Works (DPW) to help the group make signs for the event.

**MOTION: Made (Boilard) and seconded (Bunnell) to grant permission to the Wilbraham Children's Museum for use of public ways and sidewalks for a Town-wide Tag Sale event on May 9, 2015 from 8:00am to 2:00pm at 678 Main Street, 240 Springfield Street parking lot and various locations throughout Town; and that the event notice be forwarded to public safety officials for review. Approved 3-0.**

**MOTION: Made (Boilard) and seconded (Bunnell) to approve the placement of signs at the following locations: Bruuer Pond, Town Office Building and the Disposal Recycling Center, to be installed on April 25, 2015, and removed by May 9, 2015, after the Wilbraham Children Museum's Town-wide Tag Sale has concluded. Approved 3-0.**

*Materials referenced: Applications to Request For Review of Event in Outdoors and Request to Place Banners or Signs, received February 21, 2015, from L. Chapline, member of the Wilbraham Children's Museum; and Letter, dated February 23, 2015, received from L. Chapline, relative to the Wilbraham Children's Museum's proposed Town Wide Tag Sale fundraising event.*

#### **OPEN SESSION**

##### Town Administrator's Report

Interim Town Administrator Sullivan reported on the status of 2451 Boston Road property, (formerly known as the Belli's Restaurant or Ground Round Restaurant.) The Town is moving forward on foreclosure of the property due to outstanding taxes. According to Interim Town Administrator Sullivan, Attorney Dennis Tully, Special Counsel, a land court hearing notice was filed to petition for foreclosure on the property.

Interim Town Administrator Sullivan mentioned that the Board is scheduled to meet with the Finance Committee on this coming Wednesday night to discuss the budget.

He also informed that former Selectmen and representative of the Wilbraham Nature and Cultural Center, Patrick Brady, has requested that two Articles be placed on the Town Meeting Warrant relative to Fountain Park.

##### Board of Selectmen updates

Selectman Bunnell mentioned a conversation with a representative from the DPW relative to conducting a street lights inventory. It was suggested that if a task is identified a time line should be identified as well for the task to be completed. It was determined to be the most effective approach considering time management.

##### Citizens Open Forum

Robert Grove of 24 Merrill Road mentioned that he has been following the activities of the Broadband Committee for a couple of months. Mr. Grove shared with the Selectmen that he attended the Committee's last meeting when the Municipal Light Plant (MLP) was discussed. He asked if the Town made a commitment to move forward to build a broadband infrastructure. He said that some of the members of on the Broadband Committee stated yes and others disagreed. According to Mr. Grove, the members of the Broadband Committee were not clear on the MLP's objective and expressed not receiving clear direction from the Board of Selectmen. He stated that the Broadband Committee members were disheartened because they do not know what their doing or what the goals are for the MLP. Selectman Bunnell explained the status of the MLP as she understood it. Mr. Grove informed that the Town is already working on a wireless system for the Senior Center in Post Office Park and entertaining the idea of expanding the infrastructure to include businesses. He shared with the Selectmen that the Broadband Committee stated that they had brought six goals to the Selectmen but did not receive direction. Discussion ensued. Mr. Grove posed the question whether the Town should build a system or not. It appeared to Mr. Grove that the Broadband Committee is struggling with that very idea. Selectman Bunnell stated that it was time for the Board of Selectmen and the Broadband Committee to get together. She then asked if the meeting was recorded by Public Access. The Selectmen discussed wanting to watch the last Broadband Committee meeting and, or to see the Committee's minutes from that meeting. Administrative Assistant Gaumond shared that she recently, at the direction of Chairman Russell, outreached to William Caruana, Chairman of the Broadband Committee, via email to invite the Committee to meet with the Selectmen and provide an update. She mentioned that Mr. Caruana has yet to respond.

It was determined that the Selectmen would arrange for the Broadband Committee to come to the Board's meeting for a discussion and an update.

John Broderick of 1220 Stony Hill Road distributed copies of emails he recently sent to the Selectmen. Mr. Broderick sent an email to the Selectmen regarding the Community Preservation Committee (CPC) and the recent CPA (Community Preservation Act) application related to the proposal for the Town to purchase the "Mount Marcy" property so to designate the land as open space. He informed that the CPC voted against the application. Mr. Broderick advocated that this proposal suited the criteria for CPA funding; whereas it sought to establish open space. He expressed being flabbergasted when people, who supported CPA, denied an application proposing open space. He viewed open space as the foundation of the CPA. He further added that if the Chairman and five members of the CPC are not supporting open space then that's a problem.

Selectman Boilard asked if Mr. Broderick attended the meeting. Mr. Broderick exclaimed that the proposal was seeking the same funding and situation as when the Town purchased Rice and MacDonald Nature Preserves. Mr. Broderick provided his interpretation of the CPC meeting, particularly the actions of the Chairman and members during the brief discussion about, and vote on the Mount Marcy CPA application. Overall, Mr. Broderick felt the CPC should have put the project forward and let the Town decide at Town Meeting. He expressed being uncomfortable with the CPC deciding the fate of this application as opposed to the Town deciding.

Mr. Broderick then reminded the Selectmen that he was appointed to the By-Law Committee. He noted that the Committee still needs a fifth member. Selectman Boilard mentioned that he was just talking about the Committee getting started today. Mr. Broderick suggested that the Selectmen outreach to potential candidates, such as David Barry, or approach Adam Basch, who is an attorney. He thought perhaps Attorney Basch could suggest an attorney, perhaps a woman attorney, if he was not interested.

Mr. Broderick also mentioned that there is still a vacant seat on the Capital Planning Committee. Selectman Boilard mentioned that there is a lack of volunteers. Mr. Broderick reminded the Selectmen that he offered to volunteer.

Selectman Boilard told the Town staff that he wants to see the minutes from Capital Planning Committee's and Broadband Committee's last meetings.

David Sanders, resident, shared with the Selectmen that Peter Manolakis was unanimously reappointed Chairman of the CPC. Discussion ensued with the audience, particularly Mr. Sanders and Mr. Broderick, about the Mount Marcy property and the By-Law Review Committee. It was determined that the Board of Selectmen will arrange for the By-Law Review Committee's first meeting to be scheduled. Mr. Sanders and Mr. Broderick, both members of the newly appointed By-Law Review Committee, expressed concern about one of the members of the By-Law Review Committee. Selectman Bunnell reminded the gentlemen that Town Counsel reviews the by-law language prior to being put forth to Town Meeting for a vote of approval. Chairman Russell suggested that the Committee hold an organizational meeting; and if any issues should arise then bring the matter back before the Board.

#### **OLD BUSINESS**

##### Soule Road Elementary School Repair Project/MSBA Accelerated Repair Program

Marc Ducey, Chairman of the Hampden-Wilbraham Regional School District (HWRSD) School Committee, and Beth Regulbuto, HWRSD Assistant Superintendent for Business, joined the Selectmen for the discussion. Chairman Russell reported that the purpose of the discussion is to determine if the Soule Road Elementary School Window and Door Project would be placed on the Town Meeting Warrant.

Ms. Regulbuto announced that the HWRSD was required to submit the Feasibility and Design portion of the project's application to the Massachusetts School Building Authority (SBA) by February 18, 2015, so that the SBA could vote on the application at its March 3, 2015 meeting. She spoke about the next opportunity coming up for the SBA to vote on the application. The HWRSD need the Town's buy-in and support of the project; it is one of the requirements of the SBA application.

Ms. Regulbuto explained that the Project's study is moving forward; however, there were some ADA (American Disabilities Act) accessibility issues discovered at Soule Road Elementary School. She explained SBA's criteria for the project in relation to construction costs and ADA compliance. She further shared that the architect on the

Project determined that to correct the ADA issues, it would increase the cost of the Project by \$650,000. Therefore, HWRSD looked at the next steps to take and determined that there is an option to apply for a permanent waiver of the ADA requirements if it poses major constructional complications. Ms. Regulbuto explained the ADA issue involving the length of the School's entry door not measuring at the ADA standard measurement. As a result, for the doors to be corrected to be ADA compliant would require major construction, which SBA may deem to a major constructional cost. She further discussed how HWRSD is putting together the application package to be sent to SBA to seek full reimbursement of the project as well as eligibility of the waiver.

Mr. Ducey informed that, as a result of the ADA issue, the cost of the Project has changed from \$2.1 million to \$2.9 million. He mentioned that ADA expenses are eligible for full reimbursement. Selectmen Boilard asked if HWRSD was aware if the Project would be deemed eligible or not by the SBA. Mr. Ducey stated that the HWRSD has a good understanding that this item is typically covered. However, he said the HWRSD will not know for definite until the SBA reviews the application and makes a decision. Ms. Regulbuto provided further detail to answer Selectman Boilard's question. Mr. Ducey implied that there is a realistic chance that SBA would waive the ADA accessibility requirements. Chairman Russell asked if the ADA issue involving the door impedes any children. Ms. Regulbuto stated that the HWRSD would not ask for a waiver of any ADA issue that would result in being detrimental to children.

Interim Town Administrator Sullivan explained how the Town is proposing to fund the Project. The Town will have a \$300,000 line item in the FY'16 Budget, which is derived from monies received from the Memorial School rental fees. However, Interim Town Administrator Sullivan pointed out that there is an unknown variable as to the length of time Cathedral High School will continue to be at Memorial School.

Mr. Ducey mentioned that the Middle School Task Force recommended to the HWRSD School Committee to pursue an interest for a new middle school with SBA. He emphasized that the HWRSD does not want to fall out of favor with the SBA. Discussion ensued, primarily regarding how to fund the project without seeking a debt exclusion.

Selectman Bunnell asked when the deadline is for an item to be added to the Town Warrant. Interim Town Administrator Sullivan suggested that an item can be placed on the Town Warrant but does not have to move forward. The HWRSD representatives stressed about getting confirmation of the Town's support of the project so that HWRSD could submit the application in time for the SBA's June meeting. Discussion ensued about the SBA deadline, the status of Cathedral High School occupancy in Memorial School and the Town's free cash account.

Selectman Bunnell asked if the group could see a danger of the Selectmen putting the Soule Road Elementary School Window and Doors Project on the Town Warrant and Election ballot. Mr. Ducey and Ms. Regulbuto did not have an answer. Interim Town Administrator Sullivan inquired as to HWRSD deadline date. Selectman Boilard asked if the Selectmen should vote on this matter tonight. Mr. Ducey informed that it was premature at this time. He just wanted the opportunity to update the Selectmen on the status of this project. Ms. Regulbuto, again, emphasized that the SBA wants confirmation that there is confidence behind the plan.

#### **NEW BUSINESS**

##### **Selectmen's Spring Schedule**

Administrative Assistant Gaumond indicated to the Selectmen that their proposed Spring Scheduled could be viewed in their e-folder. She asked if the Selectmen had any concerns regarding the proposed dates. Selectman Bunnell stated that she may be unable to make March 2 meeting. Selectman Boilard stated that he is unable to make the April 27 meeting. Chairman Russell suggested that the Selectmen move ahead with the schedule as proposed and agenda items will be adjusted as necessary. All agreed.

*Materials referenced: Draft Spring Schedule as submitted by C. O. Gaumond, Administrative Assistant to the TA/BOS.*

##### **Authorization to Proceed with the Police Station Facility Project**

1. **Authorize Project to be Placed on Town Meeting Warrant and Election Ballot**
2. **Selection of the Negotiation Team for the Police Station Real Estate Acquisition**

Roger Fontaine, Chairman of the Police Station Building Feasibility Sub-Committee, reported to the Selectmen that the Sub-Committee has the design and schematics of the proposed Police Station to share with them tonight. He

deferred to Chief Roger Tucker, Wilbraham Police Department. Chief Tucker presented the design and schematics of the Police Station to the Board of Selectmen by utilizing a poster board sized print of the design and schematics. He pointed out the details of the Police Station's design and how it addressed the Department's needs. He highlighted the features of each floor level of the facility as notated on the design. Chief Tucker reported that the proposed facility will be 3,600 square feet in order to meet the needs of the Department.

Chief Tucker mentioned that the proposed site has a 36x36 building foundation present, which was formerly part of the gas station. He then provided an overview of the schematics of the site and explained the facility's lay out on the site location. Mr. Fontaine also detailed the plan for the facility's future storage needs. Chief Tucker explained that evidence must be maintained forever in the event that there is a legal or law enforcement need.

Chairman Russell asked if the police cruisers would be covered in the back of the building. Chief Tucker stated yes; and pointed out the area on the plans. He explained that the vehicles need to be covered to protect the technology inside the vehicles from sustaining damage from the extreme temperatures, such as heat. Chief Tucker commented on the aesthetics of the facility, which appear to align with Wilbraham. Selectman Boilard asked if the design takes into account the equipment that is within the property. Mr. Fontaine affirmatively responded.

Chairman Russell announced that if all the Selectmen were in agreement the Board would authorize the Police Station project to be placed on the Town Warrant for the Wilbraham taxpayers to vote on. He then asked if there were any questions. Selectman Boilard asked if there would be any public forums held. Mr. Fontaine answered that the Sub-Committee will do everything it can to communicate information (i.e. who, what, why, where and how much) about the project to the residents. Interim Town Administrator Sullivan mentioned that the Police Department will be having an open house where the information would be disseminated to the general public. Chairman Russell explained what the Selectmen would be taking action on.

**MOTION: Made (Boilard) and seconded (Bunnell) to authorize the Police Station Facility Project to be included on the Annual Town Meeting Warrant to seek the Town body's authorization and appropriation of said project; and also authorize the said project to be included on the Town Election ballot so as to seek the Town body's approval of a debt exclusion, pursuant to Massachusetts General Law, Chapter 59, Section 21C, so-called proposition 2 ½, for this purpose, for said project. Approved 3-0.**

**MOTION: Made (Boilard) and seconded (Bunnell) to appoint the following people to the Negotiation Team for the Police Station Real Estate Acquisition:**

1. Roger Fontaine
2. Roger Chapdelaine
3. Thomas Sullivan

**Approved 3-0.**

*Materials referenced: Poster board size Design and Schematics of the proposed Police Station as presented by Chief R. Tucker, Police Department.*

#### Consideration of Awarding the Town Mowing Contract

Chairman Russell asked for information. Administrative Assistant Gaumond responded that Ronald Rauscher, Facilities and Grounds Maintenance Supervisor, recommended awarding the Town Mowing bid to Clean & Green Lawncare. According to Administrative Assistant Gaumond, Clean & Green Lawncare is the Town's current contractor for the Town Mowing job. The Selectmen inquired about the proposed bid amount. Administrative Assistant Gaumond informed that the bid amount is the same amount as previous. She also mentioned that Clean & Green Lawncare was the lowest bidder.

**MOTION: Made (Boilard) and seconded (Bunnell) to award the Town Properties Mowing Bid to Clean & Green Lawncare for the amount of \$11,600.00; and to authorize Ronald Rauscher, Facilities and Ground Maintenance Supervisor, to issue the notice to proceed and other corresponding paperwork. Approved 3-0.**

*Materials referenced: Memo, n. d., from R. Rauscher, Facilities and Grounds Maintenance Supervisor, regarding the Town Properties Mowing Award; Quote Comparison Form as submitted by R. Rauscher and Standard Contract Form for the Town Properties Mowing Contract.*

Approval of the Updated Policy and Procedure Manual for Police Officers Relative to Policies 1.15 and 2.05

Administrative Assistant Gaumond explained that the updated sections of the Policy and Procedures Manual for Police Officers were revised to comply with state law. Chairman Russell asked if the Police Chief is aware of the revisions. Administrative Assistant Gaumond informed that the Police Chief is recommending the Board of Selectmen approve the updated version of the Policy and Procedures Manual for Police Officers.

**MOTION: Made (Boilard) and seconded (Bunnell) to approve the Police Policies and Procedures' updated versions of Policies 1.15, Handling Juveniles, and 2.05, Domestic Violence, so as to comply with state law, as submitted by Police Chief Roger Tucker on February 19, 2015. Approved 3-0.**

*Materials referenced: Email, dated February 19, 2015, from Chief R. Tucker, Wilbraham Police Department, regarding updated policy amendments and related updated policy amendments from the Policies and Procedures Manual for Police Officers.*

Approval of Part time Clerical Pay Scale

Herta Dane, Human Resource Coordinator, explained to the Selectmen why the Town is proposing a new part time clerical pay scale. She pointed out how the current system creates inequities in the clerical pay rates versus other Town employees. Coordinator Dane also shared how she conducted the research to arrive at the proposed pay scale. She reported that the proposed pay scale would create a framework for the part time employees. It was noted that one employee in this category would not be entitled to a raise until the following fiscal year because the employee is already paid above the designated pay scale rate. Interim Town Administrator Sullivan also offered details and examples of the pay inequity amongst employees and how it creates employee morale issues. Selectman Bunnell asked for clarification about the two percent not being included in the pay increase for 2016. Coordinator Dane explained that the two percent was already calculated in. Selectman Boilard asked why such large pay increases. Coordinator Dane and Interim Town Administrator Sullivan responded. Interim Town Administrator Sullivan pointed out that this gap illustrates the discrepancies in the current pay scale.

Chairman Russell asked if there were any questions. Selectman Bunnell asked if non-union employees will not be impacted by the classification study. Coordinator Dane and Interim Town Administrator Sullivan stated no. Selectman Bunnell asked if this would set a precedent of setting the rates higher. Interim Town Administrator Sullivan stated no. Selectman Boilard commented that part time employees generally are paid less than employees working full time for an organization. Interim Town Administrator Sullivan reminded the Board that the part time employees do not receive benefits or paid leave time. Selectman Bunnell asked what the tier is to designate part time eligibility to receive benefit and paid leave time. Coordinator Dane responded that at twenty hours, employees receive paid holidays. Selectman Bunnell commented that she is a bit conflicted. After a brief deliberation amongst the Selectmen, a motion was made.

**MOTION: Made (Boilard) and seconded (Bunnell) to approve the Part Time Clerical Pay Scale as proposed by Herta Dane, Human Resource Coordinator, in a memo and accompanying documents, dated February 20, 2015. Approved 3-0.**

*Materials referenced: Memo, dated February 20, 2015, from H. Dane, Human Resource Coordinator, regarding the newly proposed part time clerical pay scale and related charts; and Clerical Pay Rate Survey Mass Municipalities for FY 2015.*

**LICENSING AND OTHER APPROVALS**

Seasonal Food Establishment Permit – In the Box (Sharon McKeon)

Administrative Assistant Gaumond informed that this application is from a new vendor, who wants to offer prepared and packaged soups at the Wilbraham Farmers' Market, located at The Gardens. She also mentioned that the vendor has already been in contact with the Town's Health Inspector, Lorri McCool. Chairman Russell asked if there were any questions. No questions were offered.

**MOTION: Made (Boilard) and seconded (Bunnell) to grant a seasonal Food Establishment Permit to In the Box (Sharon McKeon) to serve prepared and packaged food to serve at the Winter Farmers' Market, located at The Gardens of Wilbraham, 2301 Boston Road, from February 28, 2015 to April 25, 2015 from 10:00am to 2:00pm on Saturdays when the Market is open; pending the Health Inspector's approval. Approved 3-0.**

*Materials referenced: Seasonal Food Establishment Permit Application, received February 19, 2015, from S. McKeon, owner of In the Box and related documents.*

#### Snow Melt Event - Wilbraham Rotary Club

1. Application and Notice for Charitable Event
2. Request for Use of Public Property

Walter Markett, member of the Wilbraham-Hampden Rotary Club, informed the Selectmen that Ed McFarland, President of the Wilbraham-Hampden Rotary Club, was unable to make the Selectmen's meeting tonight. Mr. Markett was representing the Rotary Club on Mr. McFarland's behalf.

Mr. Markett explained that the Rotary Club needed a fundraising project to continue supporting various events (i.e. Senior Picnic, Tree Lighting Ceremony) and donations (i.e. high scholarships) that the Club does throughout the year. He mentioned that the Rotary Club will be giving nine scholarships this year as well as donating new flags to Minnechaug Regional High School. Mr. Markett also shared that the Rotary Club was approached by Tonya Basch, Assistant Town Engineer, with a list of requests for Sevey Park, which the Rotary Club is interested in participating in. Mr. Markett explained that the Rotary Club typically raises the funds for these types of events and donation through their annual golf tournament. However, this year the Rotary Club is not doing the golf tournament. The Club is taking a year off from the golf tournament to evaluate it and make it a more prosperous fundraiser. As a result, the Rotary Club needed to come up with a new fundraising idea. Mr. Markett identified a fundraiser called "Snow Melt."

He explained that the idea of the Snow Melt is to build a seven foot high snow pile at Gazebo Park. There will be a period of time where people can buy tickets to place their guesses as to when the snow pile will disappear. The tickets can be purchased for \$5, up until April 15, 2015. The Rotary Club will monitor the snow pile to determine when the snow stops melting. The event will be advertised in the local newspapers, The Wilbraham-Hampden Times and The Reminder. Tickets will be sold at various businesses in Town. According to Mr. Markett, the Rotary Club is hoping that this will be a successful fundraiser so the Club can continue to support all the charity work it does. Mr. Markett mentioned that the Rotary Club has also donated monies to put wells in third world countries, sent books overseas and helped planting trees in Wilbraham.

He then asked the Selectmen if the Rotary Club could use Gazebo Park, in the corner area, near Burt Lane and Main Street, to build the snow pile. He also asked if the DPW can assist in building the snow pile. According to Mr. Markett, he met with Edmond Miga, Jr., Town Engineer/Director of DPW; and Director Miga offered to help by bringing out the bucket loader to build the pile. Mr. Markett stated that the Rotary Club would like to get the fundraiser started this week.

Selectman Boilard asked when ticket sales would be. Mr. Markett replied up until April 15. Selectman Bunnell asked if the ticket buyers pick their own time and date the snow pile melts away. Mr. Markett stated yes, and the winner will receive \$500.

**MOTION: Made (Boilard) and seconded (Bunnell) to grant permission to the Wilbraham Rotary Club for the use of Gazebo Park, from February 25, 2015 to April 15, 2015, for a charitable event, titled "Snowmelt" and to have the Department of Public Works assist in building a snow pile. Approved 3-0.**

*Materials referenced: Application and Notice for Charitable Event and Application for Request for Use of Public Property, received February 20, 2015, received by E. McFarland, President of the Wilbraham-Hampden Rotary Club.*

#### **MINUTES OF MEETINGS**

February 9, 2015

February 9, 2015 Executive Session

Chairman Russell asked if the Selectmen were all set with the minutes. The Selectmen responded affirmatively.

**MOTION: Made (Boilard) and seconded (Bunnell) to approve the minutes and Executive Session minutes of February 9, 2015, as submitted. Approved 3-0.**

*Materials referenced: Drafts of minutes and executive session minutes from February 9, 2015, as submitted by C. O. Gaumond, Administrative Assistant to the TA/BOS.*

**SIGNATURES**

Draft Support Letter Relative to Central Massachusetts Regional Stormwater Coalition  
Comments Addressing 2014 Draft Massachusetts MS4 Permit

The Selectmen signed said document.

**~~EXECUTIVE SESSION~~**

~~To Conduct Strategy Sessions in Preparation for Contract Negotiation with Non-Union Personnel~~

Having no further business, the meeting was adjourned at 8:42pm.



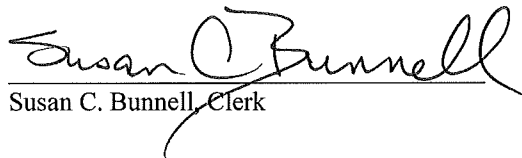
Candace Ouillette Gaumont  
Administrative Assistant to the TA/BOS



Robert W. Russell, Chairman



Robert J. Boilard, Vice Chairman



Susan C. Bunnell, Clerk